

APTECH TRAINING CALENDAR JULY - SEPTEMBER 2023

IT Certifications/Short IT Courses

July 2023

S No.	Course Name	Duration	Start Date	Timings	Days
1	Microsoft 365 Certified: Fundamentals.	8 hrs.	Jul 4, 2023	9:00 AM – 11:00 AM	Tue – Thu - Sun
2	Word Processing – Basic	12 hrs.	Jul 4, 2023	11:00 AM – 1:00 PM	Tue – Thu - Sun
3	Office – Basic	50 hrs.	Jul 4, 2023	11:00 AM – 1:00 PM	Tue – Thu - Sun
4	Analyzing Data with Power BI	32 hrs.	Jul 10, 2023	9:00 AM – 11:00 AM	Mon – Wed - Sat
5	Microsoft Certified: Azure Fundamentals	16 hrs.	Jul 9, 2023	9:00 AM – 11:00 AM	Sun – Tue – Thu
6	Artificial Intelligence and Machine Learning- Foundation	140 hrs.	Jul 12, 2023	4:00 PM – 7:00 PM	Wed – Sat - Mon
7	Microsoft Certified: Azure Administrator Associate.	32 hrs.	Jul 16, 2023	9:00 AM – 11:00 AM	Sun – Tue – Thu
8	Spreadsheets – Basic	12 hrs.	Jul 16, 2023	11:00 AM – 1:00 PM	Sun – Tue – Thu
9	Microsoft 365 Certified: Developer Associate	40 hrs.	Jul 30, 2023	9:00 AM – 11:00 AM	Sun – Tue – Thu

August 2023

S No.	Course Name	Duration	Start Date	Timings	Days
1	Designing Presentation – Basic	12 hrs.	Aug 01, 2023	11:00 AM – 1:00 PM	Tue – Thu - Sun
2	Managing Emails – Basic	10 hrs.	Aug 15, 2023	11:00 AM – 1:00 PM	Tue – Thu - Sun
3	Microsoft Project – Basic	12 hrs.	Aug 15, 2023	4:00 PM – 7:00 PM	Tue – Thu - Sun
4	Microsoft Certified: Azure Developer Associate	40 hrs.	Aug 22, 2023	9:00 AM – 11:00 AM	Tue – Thu - Sun
5	Spreadsheets – Intermediate	12 hrs.	Aug 23, 2023	11:00 AM – 1:00 PM	Wed – Sat - Mon
6	Managing Database – Basic	12 hrs.	Aug 27, 2023	11:00 AM – 1:00 PM	Sun – Tue – Thu
7	Cisco Certified Associate Network	120 hrs.	Aug 27, 2023	4:00 PM – 7:00 PM	Sun – Tue – Thu

September 2023					
S No.	Course Name	Duration	Start Date	Timings	Days
1	Analyzing Data with Power BI	24 hrs.	Sep 03, 2023	4:00 PM – 7:00 PM	Sun –Tue – Thu
2	Office – Intermediate	50 hrs.	Sep 04, 2023	9:00 AM – 11:00 AM	Mon – Wed - Sat
3	Word Processing – Intermediate	12 hrs.	Sep 04, 2023	9:00 AM – 11:00 AM	Mon – Wed - Sat
4	Microsoft Project – Intermediate	12 hrs.	Sep 04, 2023	11:00 AM – 2:00 PM	Mon – Wed - Sat
5	Spreadsheets – Advanced	12 hrs.	Sep 10, 2023	10:00 AM – 1:00 PM	Sun –Tue – Thu
6	Managing Database – Intermediate	12 hrs.	Sep 11, 2023	4:00 PM – 7:00 PM	Mon – Wed - Sat
7	Microsoft Certified: Azure Data Engineer Associate	24 hrs.	Sep 12, 2023	9:00 AM – 11:00 AM	Tue – Thu - Sun
8	Microsoft Project – Advanced	12 hrs.	Sep 13, 2023	11:00 AM – 2:00 PM	Wed – Sat - Mon
9	Spreadsheets – Intermediate	12 hrs.	Sep 20, 2023	9:00 AM – 11:00 AM	Wed – Sat - Mon
10	Artificial Intelligence and Machine Learning- Advanced	140 hrs.	Sep 24, 2023	4:00 PM – 7:00 PM	Sun –Tue – Thu
11	Microsoft Certified: Dynamics 365 Fundamentals	16 hrs.	Sep 25, 2023	11:00 AM – 1:00 PM	Mon – Wed - Sat
12	Managing Database – Advanced	12 hrs.	Sep 26, 2023	4:00 PM – 7:00 PM	Tue – Thu - Sun
13	Presentation – Intermediate	12 hrs.	Sep 30, 2023	9:00 AM – 11:00 AM	Sat –Mon – Wed
IT Service Management					
S No.	Course Name	Duration	Start Date	Timings	Days
1	ITIL 4 – Foundation	24 hrs.	Jul 11, 2023	8:00 AM – 4:00 PM	Tue-Wed-Thu
2	ITIL 4 Strategist: Direct plan and Improve (DPI)	32 hrs.	Jul 24, 2023	8:00 AM – 4:00 PM	Mon-Tue-Wed-Thu
3	ITIL 4 Specialist: Create Deliver & Support (CDS)	32 hrs.	Aug 07, 2023	8:00 AM – 4:00 PM	Mon -Tue-Wed-Thu
4	ITIL 4 Specialist: Drive Stake Holder Value (DSV)	32 hrs.	Aug 21, 2023	8:00 AM – 4:00 PM	Mon-Tue-Wed-Thu
5	ITIL 4 – Foundation	24 hrs.	Aug 22, 2023	8:00 AM – 4:00 PM	Tue-Wed-Thu
6	ITIL 4 Specialist: High Velocity IT (HVIT)	32 hrs.	Sep 04, 2023	8:00 AM – 4:00 PM	Mon-Tue-Wed-Thu
7	ITIL 4 Strategist: Direct plan and Improve (DPI)	32 hrs.	Sep 11, 2023	8:00 AM – 4:00 PM	Mon-Tue-Wed-Thu
8	ITIL 4 Specialist: Create Deliver & Support (CDS)	32 hrs.	Sep 24, 2023	8:00 AM – 4:00 PM	Sun-Mon-Tue-Thu

IT Development and Operations

S No.	Course Name	Duration	Start Date	Timings	Days
1	DevOps Fundamentals	24 hrs.	Aug 01, 2023	8:00 AM – 4:00 PM	Tue-Wed-Thu
2	DevOps Fundamentals	24 hrs.	Sep 12, 2023	8:00 AM – 4:00 PM	Tue-Wed-Thu

IT Governance

S No.	Course Name	Duration	Start Date	Timings	Days
1	COBIT 2019 Foundation	24 hrs.	Jul 25, 2023	8:00 AM – 4:00 PM	Tue-Wed-Thu
2	COBIT 2019 Foundation	24 hrs.	Sep 05, 2023	8:00 AM – 4:00 PM	Tue-Wed-Thu

Project Management

S No.	Course Name	Duration	Start Date	Timings	Days
1	PRINCE2 – Foundation	32 hrs.	Jul 09, 2023	8:00 AM – 4:00 PM	Sun -Mon-Tue-Wed
2	PRINCE2 Agile – Foundation	32 hrs.	Jul 24, 2023	8:00 AM – 4:00 PM	Mon-Tue-Wed-Thu
3	PRINCE2 – Practitioner	24 hrs.	Aug 01, 2023	8:00 AM – 4:00 PM	Tue-Wed-Thu
4	Project Management Professional (PMP)	40 hrs.	Aug 20, 2023	8:00 AM – 4:00 PM	Sun to Thu
5	PRINCE2 Agile – Practitioner	24 hrs.	Aug 29, 2023	8:00 AM – 4:00 PM	Tue-Wed-Thu
6	PRINCE2 – Foundation	32 hrs.	Sep 04, 2023	8:00 AM – 4:00 PM	Mon-Tue-Wed-Thu
7	PRINCE2 – Practitioner	24 hrs.	Sep 19, 2023	8:00 AM – 4:00 PM	Tue-Wed-Thu

Digital Marketing Course

S No.	Course Name	Duration	Start Date	Timings	Days
1	Certified Digital Marketing Professional	40 hrs.	Jul 15, 2023	5:00 PM – 7:00 PM	Sat – Mon - Wed
2	Certified Digital Marketing Professional	40 hrs.	Sep 10, 2023	5:00 PM – 7:00 PM	Sun – Tue - Thu

Language and Business Communication Courses

(All Course Designed and Developed by Middlesex University-London)

S No.	Course Name	Duration	Start Date	Timings	Days
1	Beginners English	60 hrs.	Jul 1, 2023	9:00 AM – 11:00 AM	Sat – Mon – Wed
2	Spoken English – Pre-Intermediate	50 hrs.	Jul 1, 2023	11:00 AM – 1:00 PM	Sat – Mon – Wed
3	Spoken English – Intermediate	50 hrs.	Jul 4, 2023	9:00 AM – 11:00 AM	Tue – Thu - Sun
4	Spoken English – Upper Intermediate	50 hrs.	Jul 4, 2023	11:00 AM – 1:00 PM	Tue – Thu - Sun
5	Business Communication	60 hrs.	Aug 21, 2023	4:00 PM – 7:00 PM	Mon – Wed - Sat
6	Beginners English	60 hrs.	Sep 12, 2023	9:00 AM – 11:00 AM	Tue – Thu - Sun
7	Spoken English – Pre-Intermediate	50 hrs.	Sep 12, 2023	11:00 AM – 1:00 PM	Tue – Thu - Sun
8	Spoken English – Intermediate	50 hrs.	Sep 12, 2023	4:00 PM – 7:00 PM	Tue – Thu - Sun
9	Spoken English – Upper Intermediate	50 hrs.	Sep 26, 2023	4:00 PM – 7:00 PM	Tue – Thu - Sun